



P.O. Box 92 • Willmar, MN 56201

NON-FOOD BOOTH ENTRY FOR
WILLMAR FESTS
DOWNTOWN BLOCK PARTY
THURSDAY, JUNE 25, 2009 • 4:30-9:30P.M.

Form and payment must be received by May 22nd, 2009

Booths will not be accepted without proper registration forms submitted prior to event

Set Up: Booths should be set up downtown between 12:30-3:30 p.m. on Thursday, June 25, 2009
Confirmation will be sent if you have been accepted. We will send you a map indicating where you will be located after May 22nd

Vendor Responsibility:

- 1. You must send us a certificate of insurance listing Willmar Jaycees as additional insured party
2. Booth set up (remember: all booths must be freestanding, no tent spikes allowed)
3. Pick up trash in your area
4. Remove your booth
5. Please notify us if unable to attend the festival at the last minute

Fees: Non-Food Vendors: Basic booth fee: \$30 for non-profit, \$50 for all others
\$10 extra for all oversize units (larger than 10 x 10 space needed)
You must provide your own tables, chairs, tents, etc. No electricity is available
ONCE ACCEPTED, FEES ARE NON-REFUNDABLE. Event goes on rain or shine!

Return: Please return form with payment to: Willmar Jaycees, P.O. Box 92, Willmar, MN 56201
For questions you may call Shanna Quist at (320) 905-5791.

Deadline: Forms with payment must be received by May 22nd

2009 Block Party Non-Food Vendor Registration Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Space is 10 x 10 Other Request \_\_\_\_\_

NON FOOD VENDOR FEES: [ ] \$30 for non-profit [ ] \$50 for all others

[ ] \$10 extra for oversize units: Please specify size needed: \_\_\_\_\_

Description of booth's purpose: \_\_\_\_\_

Sales Tax Permit Number: \_\_\_\_\_ Amount Enclosed: \_\_\_\_\_

I hereby release the Willmar Jaycees, Willmar Fests, the city of Willmar and all committees, volunteers and members from all liability and claims of any nature of loss, damage, or injury while said food or other non-food items are being sold.

Signature \_\_\_\_\_ Date: \_\_\_\_\_