

# Willmar Fests Downtown Block Party Vendor Form

Thursday, June 19th, 2025, from 4:00 pm to 9:00 pm

Form and payment must be received by June 5th, 2025.

Booths will not be accepted without proper registration forms submitted prior to the event.



## Set Up:

Booths should be set up downtown between 12:30 pm -3:00 pm on Thursday, June 19th. Confirmation will be sent if you have been accepted. We will send you a map indicating where you will be located.

## Vendor Responsibility:

1. You must send a certificate of insurance listing Willmar Fests as additional insured party.
2. Booth set up (remember: all booths must be freestanding, no tent spikes allowed) All vehicles must be removed from area by 3:00 pm. Driving into and out of the area becomes more difficult after 3:00 pm.
3. Pick up trash in your area.
4. Remove your booth after the event ends.

Please notify us if unable to attend the festival at the last minute.

You must provide your own tables, chairs, tents, etc. No electricity is available.

**Fees:** Non-Food Booth: \$30 Food Booth/Truck \$75

ONCE ACCEPTED, FEES ARE NON-REFUNDABLE. Event goes on rain or shine!

Please return form with payment to: Willmar Fests, P.O. Box 45, Willmar, MN 56201

**Deadline:** Forms with payment must be received by June 5th, 2025.

For questions, please send an email to [info@willmarfests.com](mailto:info@willmarfests.com)

## 2025 Block Party Vendor Registration Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Vendor Fees:

\$30 Non-Food Booth  \$75 Food Booth/Truck Please specify size \_\_\_\_\_

Description of Booth's purpose: \_\_\_\_\_

Sales Tax Permit Number: \_\_\_\_\_ Amount Enclosed: \_\_\_\_\_

I hereby release Willmar Fests, the city of Willmar and all committees, volunteers and members from all liability and claims of any nature of loss, damage, or injury while said food or other non-food items are being sold.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_